

POLO PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING AGENDA
Meeting Room, 5:00pm Tuesday, July 9, 2019

1. Call to Order: President Monaco called the meeting to order at 5:00pm. Present: President Monaco, Vice President Baker, Treasurer Rowland, Trustee Faivre, Trustee Zook, Director Finrock, Secretary Sanders
2. Changes or additions to minutes, Adoptions of Agenda: No changes or additions.
3. Approval of Minutes: The minutes of June 2019 regular meeting were approved.
4. Financial Reports and Approval of Expenditures: Financial Reports were reviewed and will be filed for auditor. Expenditures for June 2019 in the amount of \$5,950.32 were approved for payment. (Rowland/Baker) (6 ayes, 0 naves, 1 absent)
5. Liaison's Comments: Foundation Meeting Monday, July 15, 2019, 7:00pm. All trustees are invited to attend.
6. Director's Report: Attached
7. Committee Reports: Director is a member of all committees - new committee members
 - a. Budget and Finance: (Rowland-Chair, Faivre, Monaco)
 - i. Met on 7/8/19
 - b. Building and Grounds: (Baumann-Chair, Baker)
 - c. Policy and Personnel: (Monaco-Chair, Zook, Sanders)
 - d. Strategic Planning: (Sanders-Chair, Rowland)
 - i. Met on 6/18/19 - will discuss in new business
8. Public Comment: none
9. Unfinished Business:
 - a. None
10. New Business:
 - a. Risk Management Ordinance #19-01 was reviewed and approved (Rowland/Baker) (6 ayes, 0 naves, 1 absent)
 - b. Tentative Budget & Appropriation Ordinance 2019/2020 #19-02 was reviewed and approved (Faivre/Baker) (6 ayes, 0 naves, 1 absent)
 - c. Director's evaluation/compensation - the decision was made to give the director a 3% raise for 2019/2020 fiscal year (Sanders/Zook) (6 ayes, 0 naves, 1 absent)
 - d. Annual review of financial records - agreed to have Lori Galor review financial documents and gift \$75 for services (Zook/Rowland) (6 ayes, 0 naves, 1 absent)
 - e. Non-resident school district family cards - discussed asking the Foundation to continue to support this initiative
 - f. Fiscal Year 2018/2019 Minutes Book review - Rowland and Monaco will review the minutes before the next board meeting
 - g. Strategic Plan - A vision statement was created - "Polo Public Library, more than books, building community"
 - h. Strategic Plan - Homework for the next meeting: look at the mission statement sheet to brainstorm ideas for a possible mission statement
11. Adjournment at 5:55pm - Next Board meeting - August 13, 2019 at 5:00pm (Sanders/Zook)

Julie Sanders, Secretary