

POLO PUBLIC LIBRARY DISTRICT

Board of Trustees Minutes of April 19, 2019 Meeting

1. Call to Order: President Monaco called the meeting to order at 5:01 P.M. Present: President Monaco, Vice President Schwartz, Trustee Sanders, Trustee Baker, Treasurer Rowland, Trustee Baumann, Secretary Tyrrell, Director Finfrock.
2. Changes or additions to minutes, Adoption of Agenda: No changes or additions.
3. Approval of Minutes: The minutes of the March 12, 2019 regular meetings are approved. (Rowland/Baumann)
4. Financial Reports and Approval of Expenditures: Financial Reports were reviewed & will be filed for auditor. Expenditures for March, 2019 in the amount of \$3,558.68 were approved for payment. (Baumann/Rowland) (7 ayes, 0 nays, 0 absent)
5. Liaison's Comments: Foundation Meeting Monday, April 15, 2019, 7:00 P.M. All Trustees are invited
6. Director's Report: Attached
7. Committee Reports: Director is a member of all committees
 - A. Budget & Finance: (Rowland-Chair, Baker, Monaco) no report
 - B. Building & Grounds: (Schwartz-Chair, Baumann) Report given below under "Unfinished Business".
 - C. Policy & Personnel: (Monaco-Chair, Tyrrell) no report
 - D. Strategic Planning: (Sanders-Chair, Rowland) Chair Sanders reported 77 total responses have been received. Will leave survey posted until May and will ask that other groups to post the survey.
8. Public Comment: none
9. Unfinished Business:
 - A. Intergovernmental Agreement with Polo Community School District: Tabled until May meeting
10. New Business:
 - A. Pavillion electrical/lighting proposals: A motion was made and seconded to accept Plum Electric proposal, Estimate #1031, excluding the cost of ceiling fan of \$575.00, in the amount of \$10,065.00. (Baumann/Schwartz) (7 ayes, 0 nays, 0 absent)
 - B. Holiday Closing Resolution#2019: Motion was made and seconded to adopt Holiday Closing Resolution #2019. (Schwartz/Tyrrell) (6 ayes, 0 nays, 1 absent)
 - C. Non-Resident Fee Ordinance #18-07 (effective 7/1/19): Motion made and seconded to adopt Ordinance #18-07. Director Finfrock will give the Foundation Board an invoice in the amount for \$520.00. (Baker/Tyrrell) (6 ayes, 0 nays, 1 absent)
 - D. Non-Resident Family Card Fee (effective 7/1/19): Motion made and seconded to approve \$85.00/per household. (Baker/Tyrrell) (6 ayes, 0 nays, 1 absent)
 - E. Quarterly Investment report: Director Finfrock discussed and reviewed with Board members.
 - F. Bylaws review/possible revisions: Motion made and seconded to table. (Baker/Schwartz)
 - G. Per Capita Grant requirement- review Chapters 11-appendices of Trustee Facts File Third Edition: Table
11. Adjournment: Motion made and seconded to adjourn the meeting at 6:00 P.M. Motion carried. (Schwartz/Baker) Next board meeting – May 14, 2019 at 5:00 P.M.

Kathy Tyrrell, Secretary