

**POLO PUBLIC LIBRARY DISTRICT**

**Board of Trustees Minutes of February 12, 2019 Meeting**

1. Call to Order: President Monaco called the meeting to order at 5:05 P.M. Present: Vice President Schwartz, Trustee Sanders, Trustee Baker, Treasurer Rowland. Director Finfrock. Absent: Trustee Baumann, Secretary Tyrrell.
2. Changes or additions to minutes, Adoption of Agenda: No changes or additions, agenda adopted as presented.
3. Approval of Minutes: Minutes of the January 8, 2019 regular meeting approved.
4. Financial Reports and Approval of Expenditures: Financial Reports reviewed and placed on file for auditor. Expenditures for January, 2019 in the amount of \$3,404.56 approved for payment. (Rowland/Baker) (5 ayes, 0 nays, 2 absent)
5. Liaison's Comments: Foundation Meeting February 12, 2019, 7:00 P.M. All Trustees invited.
6. Director's Report: Attached
7. Committee Reports: Director is a member of all committees
  - A. Budget & Finance: (Rowland-Chair, Baker, Monaco) no report
  - B. Building & Grounds: (Schwartz-Chair, Baumann) no report
  - C. Policy & Personnel: (Monaco-Chair, Tyrrell) no report
  - D. Strategic Planning: (Sanders-Chair, Rowland) Committee members and Director Finfrock met on January 17. Report given.
8. Public Comment: none
9. Unfinished Business: none
10. New Business:
  - A. Collection Management Policy & Request for Reconsideration Form – reviewed 2/12/2019
  - B. Thayer Lighting Proposal/ComEd incentives – approved project cost of \$6,035.46 using Risk Management Funds. (Schwartz/Sanders) (5 ayes, 0 nays, 2 absent)
  - C. Annual Financial Report/Vote Form – reviewed/discussion and form signed.
  - D. Wellness challenge program FYI – consensus of trustees present was positive to offer a program to staff, board and possibly the public.
11. Adjournment: Motion made and seconded to adjourn the meeting at 6:05 P.M. Motion carried. (Rowland/Baker) Next board meeting – March 12, 2019 at 5:00 P.M.

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Jon Schwartz, Acting Secretary