

POLO PUBLIC LIBRARY DISTRICT

Board of Trustees Minutes of Oct. 9, 2018 Meeting

1. Call to Order: Vice President Schwartz called the meeting to order at 5:06 P.M. Present: President Monaco, Treasurer Rowland, Trustee Baumann, Trustee Sanders, Trustee Baker, Secretary Tyrrell, Director Finrock.
2. Changes or additions to minutes, Adoption of Agenda: No changes or additions.
3. Approval of Minutes: The minutes of the Sep. 11, 2018 regular meeting are approved. (Rowland/Sanders)
4. Financial Reports and Approval of Expenditures: Financial Reports were reviewed & will be filed for auditor. Expenditures for Sep., 2018 in the amount of \$5,857.23 were approved for payment. (Baumann/Baker) (7 ayes, 0 nays, 0 absent)
5. Liaison's Comments: Foundation Meeting Oct. 22, 2018, 7:00 P.M. All Trustees are invited.
6. Director's Report: Attached
7. Committee Reports: Director is a member of all committees
 - A. Budget & Finance: (Rowland-Chair, Baker, Monaco) Meeting scheduled for Tue. Oct. 16 @ 4:30 P.M.
 - B. Building & Grounds: (Schwartz-Chair, Baumann) Chair, Baumann reported that 2 street lamps have been ordered. Delivery will be 8-10 weeks. Upon delivery, Trustee Schwartz to store lamps until installment. Trustee Baumann will contact Mark Ebert to discuss installing lamp posts.
 - C. Policy & Personnel: (Monaco-Chair, Tyrrell) no report
 - D. Strategic Planning: (Sanders-Chair, Rowland) Meeting will be scheduled.
8. Public Comment: none
9. Unfinished Business:
 - A. Per Capita Grant requirement: Trustees – Chapters 6-10 of Trustee Facts File: Discussed each chapter and future goals for Library.
 - B. Per Capita Grant requirement for October meeting: Trustees & staff reviewed Illinois Veteran' History Project. Ideas for ways to honor and recognize veterans were discussed.
10. New Business:
 - A. Non Resident Fee: Motion made & seconded to keep fee at \$90.00/per household. (Baker/Sanders)
 - B. Annexation Referenda Resolution discussion: Director Finrock discussed with Trustees.
 - C. Quarterly Investment Report, fyi: Director Finrock reviewed with Trustees.
 - D. Review of fy 2017/18 financial records report, fyi: Director Finrock reviewed with Trustees.
 - E. Holiday get together discussion: Date for get together-Dec 15, 2018, 5:00-8:00 pm at Dad's.
 - F. Gift for staff: Motion made & seconded to present each employee a gift of \$25.00 in Polo Bucks. (Tyrrell/Schwartz) (7 ayes, 0 nays, 0 absent)
 - G. Juvenile Book Project Plan: Director Finrock discussed with Trustees.
 - H. PrairieCat FY18 Return on Investment: fyi
11. Adjournment: Motion made and seconded to adjourn the meeting at 6:10 P.M. Motion carried. (Sanders/Baker) Next board meeting – Nov. 13, 2018 at 5:00 P.M.

Kathy Tyrrell, Secretary