

POLO PUBLIC LIBRARY DISTRICT

Board of Trustees Minutes of July 10, 2018 Meeting

1. Call to Order: President Monaco called the meeting to order at 5:09 P.M. Present: Treasurer Rowland, Trustee Baumann, Secretary Tyrrell, Director Finfrock. Absent: Vice President Schwartz, Trustee Sanders, Trustee Baker.
2. Changes or additions to minutes, Adoption of Agenda: No changes or additions.
3. Approval of Minutes: The minutes of the May 31 special meeting and June 12, 2018 regular meeting are approved. (Baumann/Rowland)
4. Financial Reports and Approval of Expenditures: July Financial Reports not available, will be presented at the next meeting. Expenditures for June, 2018 in the amount of \$4,449.92 were approved for payment. (Tyrrell/Baumann) (4 ayes, 0 nays, 3 absent)
5. Liaison's Comments: Foundation Meeting July 16, 2018, 7:00 P.M. All Trustees are invited.
6. Director's Report: Attached
7. Committee Reports: Director is a member of all committees
 - A. Budget & Finance: (Rowland-Chair, Baker, Monaco) no report
 - B. Building & Grounds: (Schwartz-Chair, Baumann) no report
 - C. Policy & Personnel: (Monaco-Chair, Tyrrell) Meeting scheduled for July 30, 2018 at 2:00 P.M.
 - D. Strategic Planning: (Sanders-Chair, Rowland) no report
8. Public Comment: none
9. Unfinished Business:
 - A. Outdoor Programming Structure: Striping estimate from Quality Striping will be emailed to Board. Motion made and seconded to approve paying Ebert Engineers for \$8,208 for concrete for pavilion parking lot. (Rowland/Baumann). (4 ayes, 0 nays, 4 absent)
 - B. Special Events/Pavilion Use Policy: tabled
10. New Business:
 - A. Risk Management Ord/Plan #18-03: Motion made and seconded to adopt Ord #18-03 F/Y 2018-19.
 - B. Tentative Budget Ord #18-04: Motion made and seconded to pass Ordinance #18-04. (Rowland/Tyrrell) (4 ayes, 0 nays, 3 absent)
 - C. Non Resident School District cards/invoice: Reviewed
 - D. Annual Investment Report: Reviewed
 - E. Approve Lori Galor to review financial records (\$75): Motion made and seconded to approve. (Rowland/Baumann) (4 ayes, 0 nays, 3 absent)
 - F. Approve Ellen Finfrock to conduct financial transactions at First State Bank & Blackhawk Area Credit Union for fiscal year 2018/19. Motion made and seconded to approve. (Tyrrell/Baumann)
 - G. Review of FY 2017/18 Minutes book: Trustees Monaco and Rowland volunteered.
 - H. Per Capita Grant requirement: Trustees need to review chapters 6-10 of "Trustee Facts File Third Edition".
11. Adjournment: Motion made and seconded to adjourn the meeting at 6:20 P.M. Motion carried. (Rowland/Baumann) Next board meeting – August 14, 2018 at 5:00 P.M.

Kathy Tyrrell, Secretary