

POLO PUBLIC LIBRARY DISTRICT

Board of Trustees

Minutes of August 14, 2018 Meeting

1. Call to Order: President Monaco called the meeting to order at 5:09 P.M. Present: Trustee Sanders, Trustee Baumann, Trustee Baker, Director Finrock. Absent: Vice President Schwartz, Treasurer Rowland, and Secretary Tyrrell. In the Secretary's absence President Monaco will act as secretary.
2. Changes or additions to minutes, Adoption of Agenda: No changes or additions.
3. Approval of Minutes: The minutes of the July 10, 2018 regular meeting are approved. (Sanders/Baumann)
4. Financial Reports and Approval of Expenditures: July Financial reports were reviewed and will be filed for the auditor. Expenditures for July, 2018 in the amount of \$3,783.29 were approved for payment. Director Finrock noted insurance and landscaping bills had also been paid this month. (Baker/Baumann) (4 ayes, 0 nays, 3 absent)
5. Liaison's Comments: Foundation Meeting October 22, 2018, 7:00 P.M. All Trustees are invited.
6. Director's Report: Attached
7. Committee Reports: Director is a member of all committees
 - A. Budget & Finance: (Rowland-Chair, Baker, Monaco) no report
 - B. Building & Grounds: (Schwartz-Chair, Baumann) no report
 - C. Policy & Personnel: (Monaco-Chair, Tyrrell) no report
 - D. Strategic Planning: (Sanders-Chair, Rowland) no report
8. Public Comment: none
9. Unfinished Business:
 - A. Outdoor Programming Structure: Wheel stops to be installed on 8/17, B&G committee will schedule a meeting to discuss electrical service and lighting.
 - B. Special Events/Pavilion Use Policy: tabled to September meeting
10. New Business:
 - A. Dedication details: discussion of borrowing chairs from St Mary's, refreshments to be served.
 - B. Per Capita Grant requirement: Trustees should review chapters 6-10 of "Trustee Facts File Third Edition". -tabled
 - C. Per Capita Grant requirement for September meeting: Trustees & staff review Illinois Veterans' History Project. <http://www.cyberdriveillinois.com/departments/library/public/veteransproject.html> - moved to October meeting.
11. Adjournment: Motion made and seconded to adjourn the meeting at 5:47 P.M. Motion carried. (Sanders/Baumann) Next board meeting – September 11, 2018 at 5:00 P.M.

Marie Monaco, Acting Secretary